

ANNEX 10.5.1

REGULATION OF FREEDOM TO LEARN-INDEPENDENT CAMPUS (MBKM) CURRICULUM

UNIVERSITAS PENDIDIKAN GANESHA



REGULATION OF THE RECTOR OF UNIVERSITAS PENDIDIKAN GANESHA
NUMBER 07 YEAR 2020

ABOUT
FREEDOM TO LEARN-INDEPENDENT CAMPUS CURRICULUM
UNDIKSHA 2020 ON UNDERGRADUATE PROGRAMME IN
UNIVERSITAS PENDIDIKAN GANESHA

BY THE GRACE OF ALMIGHTY GOD
RECTOR OF UNIVERSITAS PENDIDIKAN GANESHA,

Considering : to implement the Ministry of Education and Culture of the Republic of Indonesia's policy regarding Freedom to Learn-Independent Campus, it is necessary to stipulate a Rector's Regulation concerning Freedom to Learn-Independent Campus-UNDIKSHA 2020 in the Undergraduate Program at Universitas Pendidikan Ganesha;

Observing :
1. Law Number 20 of 2003 concerning the National Education System (State Gazette of the Republic of Indonesia of 2003 Number 78, Supplement to the State Gazette of the Republic of Indonesia Number 4301);
2. Law Number 14 of 2005 concerning Teachers and Lecturers (State Gazette of the Republic of Indonesia of 2005 Number 157, Supplement to the State Gazette of the Republic of Indonesia Number 4586);
3. Law Number 12 of 2012 concerning Higher Education (State Gazette of the Republic of Indonesia of 2012 Number 158, Supplement to the State Gazette of the Republic of Indonesia Number 5336);

4. Government Regulation of the Republic of Indonesia Number 04 of 2014 concerning the Implementation of Higher Education and Management of Higher Education (State Gazette of the Republic of Indonesia of 2014 Number 16, Supplement to the State Gazette of the Republic of Indonesia Number 5500);
5. Presidential Regulation Number 8 of 2012 concerning the Indonesian National Qualifications Framework (State Gazette of the Republic of Indonesia of 2012 Number 24)
6. Regulation of the Minister of Research, Technology and Higher Education Number 14 of 2016 concerning Organization and Work Procedures of Universitas Pendidikan Ganesha;
7. Regulation of the Minister of Research, Technology and Higher Education Number 75 of 2017 concerning the Statute of the Universitas Pendidikan Ganesha (State Gazette of the Republic of Indonesia of 2017 Number 1742);
8. Regulation of the Minister of Research, Technology and Higher Education Number 55 of 2017 concerning Teacher Education Standards (State Gazette of the Republic of Indonesia of 2017 Number 1146);
9. Regulation of the Minister of Education and Culture Number 3 of 2020 concerning National Standards for Higher Education (State Gazette of the Republic of Indonesia of 2020 Number 47);
10. Decree of the Minister of Research, Technology and Higher Education Number 12450/M/KP/2019 concerning the Appointment of the Rector of the Universitas Pendidikan Ganesha for the 2019-2023 Period;

To enact :

HAS DECIDED:

REGULATION OF UNIVERSITAS PENDIDIKAN GANESHA
RECTOR REGARDING THE FREEDOM TO LEARN-
INDEPENDENT CAMPUS CURRICULUM UNDIKSHA 2020
ON THE UNDERGRADUATE PROGRAM IN GANESHA
EDUCATION UNIVERSITY.

CHAPTER I GENERAL REQUIREMENTS

Article 1

In this regulation, what is meant by:

1. Universitas Pendidikan Ganesha, abbreviated as UNDIKSHA, is a state university that provides academic education and can provide vocational education in various science and/or technology clusters, and if it fulfills the requirements, it can provide professional education.
2. University is an educational unit that organizes higher education.
3. A study Program is a unit of educational and learning activities with a specific curriculum and learning method in one type of academic education, professional education, and/or vocational education.
4. A curriculum is a set of plans and arrangements regarding the objectives, content, and learning materials, and the methods used as guidelines for the implementation of learning activities to achieve the university's goals.
5. Freedom to Learn-Independent Campus is a learning programme that facilitates students to strengthen competence by providing opportunities for learning outside the study programme at the same university and/or studying in the same study programme at different universities, studying in the different study programme in different colleges; and/or studying other subjects outside the university's realm.
6. National Higher Education Standards are standard units that include National Education Standards, Research Standards, and Community Service Standards.
7. National Education Standards are minimum criteria regarding learning at the higher education level in tertiary institutions throughout the Unitary State of the Republic of Indonesia jurisdiction.

8. The Indonesian National Qualifications Framework, abbreviated as KKNI (*Kerangka Kualifikasi Nasional Indonesia*), is a competency qualification tiering framework that can juxtapose, equalize, and integrate between the education sector and the field of job training and work experience in order to provide recognition of work competencies following the work structure in various sectors.
9. Credit Hours, abbreviated as SKS or *Satuan Kredit Semester*, are the amount of time for learning activities that are charged to students per week, per semester in the learning process through various forms of learning or the amount of recognition for the success of students' efforts in participating in curricular activities in a study programme.
10. The instructional process is a process of student interaction with lecturers and learning resources in a learning environment.
11. Research is an activity carried out according to scientific principles and methods systematically to obtain information, data, and information related to understanding and/or testing a branch of knowledge and technology.
12. *Pengabdian kepada Masyarakat*, abbreviated as PkM or Community Service, is the academic community's activity that utilizes science and technology to advance the welfare of the community and educate the nation's life.
13. Graduate Competency Standards or *Standard Kompetensi Lulusan* (SKL) are minimum criteria regarding the qualifications of graduates' abilities, including attitudes, knowledge, and skills stated in the formulation of Programme Learning Outcomes.
14. *Capaian Pembelajaran Lulusan* (CPL) or Programme Learning Outcomes are abilities obtained by graduates through internalization of knowledge, attitudes, skills, competencies, and accumulation of learning experience.
15. Standard of Learning Content is the minimum criteria for the depth and breadth of learning material.
16. Learning Process Standards are minimum criteria for implementing instructional activity in Study Programmes to obtain CPL.

17. Learning Assessment Standards are minimum criteria regarding assessing student learning processes and outcomes in the context of fulfilling CPL.
18. Learning outside the study programme is a learning activity that gives students the freedom to take activities outside the study programme within the scope of UNDIKSHA, universities, or institutions outside UNDIKSHA.
19. Student Exchange is a cross-campus learning activity both domestically and abroad to form student attitudes that can appreciate the diversity of cultures, views, religions, and beliefs; the opinions or original findings of others; collaboration and have social sensitivity and concern for society and the environment.
20. Internships/Work Practices are programmes for 1-2 semesters that provide experiential learning in the workplace through companies, non-profit foundations, multilateral organizations, government institutions, and start-ups.
21. Teaching Assistance in Education Units is an activity that provides opportunities for students who have an interest in education to participate in teaching and deepening knowledge by becoming teachers in educational units such as elementary schools, junior high schools, and high schools or vocational schools located in cities and remote areas so that it can help improve the distribution of quality education, as well as increase the linkage of primary and secondary education with higher education and the times.
22. Praktik *Kependidikan* (PK) or Educational Practices extends the PLP (*Pengenalan Lapangan Persekolahan*), or teaching practicum carried out by undergraduate education students to learn and practice teaching skills in the form of guided teaching activities and schooling practices in formal, non-formal, and informal education units.
23. Humanity Project is an activity to prepare professional students who uphold human values in carrying out tasks based on religion, morals, and ethics and train students to have social sensitivity to explore existing problems and participate in providing solutions according to their respective interests and expertise.

24. Entrepreneurial Activities are learning activities for students interested in entrepreneurship to develop their business earlier to be able to deal with unemployment problems from undergraduates.
25. Independent Study/Project is a cross-disciplinary/scientific group work that aims to realize student ideas in developing innovative products, conducting research and development-based education, improving student achievement in national and international events, and as a complement or substitute for courses that must be taken, calculated based on the student's contribution and role as evidenced in activities under the coordination of the supervisor.
26. Village Building is a form of education by providing learning experiences for students to live in the community outside the campus, which directly and together with the community identify potentials and deal with problems to develop village/regional potential and formulate solutions to the village's problems.
27. *Kuliah Kerja Nyata* (KKN) or Community Service Programme is a form of PkM activity by students with a cross-scientific and sectoral approach at a specific time and area.
28. *Dunia Usaha dan Dunia Industri* (DUDI), or Indonesian World Business Industry, is a scope of business in which there are production, distribution, and other efforts directed at fulfilling human needs and desires.
29. Higher education cooperation is an agreement between UNDIKSHA and universities, DUDI, or other parties, both domestically and abroad.

CHAPTER II PURPOSE AND SCOPE

Article 2

The Freedom to Learn-Independent Campus Curriculum of Universitas Pendidikan Ganesha 2020 aims to adjust the study programme curriculum at UNDIKSHA with the Ministry of Education and Culture's policy of Freedom Learn-Independent Campus.

Article 3

The scope of the Freedom to Learn-Independent Campus Curriculum of Universitas Pendidikan Ganesha 2020 includes:

- a. Study period pattern
- b. Study load
- c. Distribution of courses
- d. Learning forms and activities
- e. Requirements for learning participants
- f. Learning implementation mechanism
- g. Partnership

Part One

Study Period Pattern

Article 4

- (1) The pattern of study period as referred to in Article 3 letter a is a pattern that shows the number of semesters of study time in the original study programme and outside the original study programme as shown in the following table.

Study Period Pattern Table

Pattern	Inside UNDIKSHA Study Programme	Outside UNDIKSHA Study Programme	Outside UNDIKSHA Institution (Other Universities/ DUDI/Community)	Total 1 Semester
First	7	1	0	8
Second	6	1	1	8
Third	5	1	2	8

- (2) The undergraduate study programme must compile two to three study period patterns as referred to in section (1).

Part Two

Study Load

Article 5

- (1) As referred to in Article 3 letter b, the study load is the amount of time for student learning activities stated in the number of credit hours.

- (2) Study time for undergraduate programmes is a maximum of seven academic years with a student learning load of at least 147 credit hours and a maximum of 152 credit hours.

Article 6

- (1) The study load of KKN or community service programme weights 4 credit hours.
- (2) Educational Practice learning load consisting of PLP 1 weights 4 credit hours and PLP 2 weights 6 credit hours.
- (3) The Industrial Practice or Field Work Practice study load has a weight range of 14 - 20 credit hours. If there are excess hours of learning activities from the credit weight determined by the study programme, the excess can be equivalent to the relevant courses.
- (4) Implementation of KKN, Educational Practices, Industrial Practices, or Field Work Practices is coordinated by a work unit assigned by the Rector.

Article 7

- (1) The workload of Thesis, Artwork Final Project, and Non-Thesis weights 6 credit hours.
- (2) The study programme coordinates the implementation of Thesis, Artwork Final Project, and Non-Thesis.

Article 8

The learning load for 1 credit is regulated with the following conditions.

- a. The learning process in the form of lectures, responses, or tutorials, consists of:
 - 1) learning process activities 50 minutes per week per semester;
 - 2) structured assignment activities 60 minutes per week per semester; and
 - 3) 60 minutes of independent activities per week per semester.
- b. The learning process is in the form of seminars or other similar forms, consisting of:
 - 1) Learning process activities 100 minutes per week per semester; and
 - 2) independent activities 70 (minutes per semester week.
- c. The learning process is in the form of practicum, studio practice, workshop practice, field practice, work

practice, research, design or development, student exchange, teaching assistance, internship, entrepreneurship, and/or PkM, 170 minutes per semester per week.

Part Three Distribution of Courses

Article 9

The distribution of courses as referred to in Article 3 letter c is intended for undergraduate education programmes, and non-educational undergraduate programmes.

Article 10

The distribution of courses for educational study programmes consists of 3 patterns as referred to in Article 4 paragraph (1) with the following pattern:

a. First Pattern

1) *Mata Kuliah Keprodian* (MKK) or Study Programme Courses which consist of:

- a) *Mata Kuliah Dasar Kependidikan* or Basic Education Courses (including Micro Teaching) 21 credit hours;
- b) *Mata Kuliah Bidang Studi* or Field of Study Courses is 105 credit hours, including the final project.

2) University courses of 12 credit hours, including general compulsory subjects.

b. Second Pattern

1) Study Programme Courses or (MKK) which consists of:

- a) Basic Education Courses (including Micro Teaching) 14 credit hours;
- b) Field of Study Courses 89-97, including the Final Project.

2) University courses are 12 credit hours, including compulsory subjects.

3) Courses outside the programme within UNDIKSHA 9-12 credit hours.

4) Courses outside UNDIKSHA are 15-20 credit hours.

c. Third Pattern

1) Study Programme Courses or (MKK) which consists of:

- a) Basic Education Courses (including Micro Teaching) 14 credit hours;
- b) Field of Study Courses 86 credit hours including the Final Project.
- 2) University courses are 12 credit hours, including general compulsory subjects.
- 3) Courses outside the programme within UNDIKSHA 9-12 credit hours
- 4) Courses outside UNDIKSHA (internship 1) totaling 13-15 credit hours
- 5) Courses outside UNDIKSHA (internship 2) totaling 13-15 credit hours

Article 11

Distribution of courses for non-educational undergraduate study programmes with the following pattern:

a. First Pattern

- 1) The subject of the MKK is 123-126 credit hours, including Field Work Practices and Final Projects.
- 2) University courses totaling 12 credit hours
- 3) Courses outside the study programme within UNDIKSHA are 9-12 credit hours

b. Second Pattern

- 1) The subject of the MKK is 103-106 credit hours, including the Final Project
- 2) University courses totaling 12 credit hours
- 3) Courses outside the study programme within UNDIKSHA are 9-12 credit hours
- 4) Courses outside UNDIKSHA are 20 credit hours

c. Third Pattern

- 1) Field of Study Courses are 95-99 credit hours, including the Final Project
- 2) University courses totaling 12 credit hours
- 3) Courses outside the study programme within UNDIKSHA are 18-20 credit hours
- 4) Courses outside the study programme outside UNDIKSHA are 18-20 credit hours

Part Four Learning Forms and Activities

Article 12

- (1) The form of learning as referred to in Article 3 letter d can be carried out within the Study Program and outside the Study Program.
- (2) The forms of learning outside the Study Program as referred to in paragraph (1) may consist of:
 - a. Learning in different study programmes within UNDIKSHA;
 - b. Learning in the same study programme at other universities (outside UNDIKSHA);
 - c. Learning in different study programmes at other universities (outside UNDIKSHA); and
 - d. Learning at non-college institutions
- (3) The form of learning outside the Study Program as referred to in section (2) letter b, letter c, and letter d is carried out based on a cooperation agreement between UNDIKSHA and the University or other related institutions. In addition, the lecture results are recognized through a credit transfer mechanism.

Article 13

- (1) Learning activities as referred to in Article 3 letter d include Student Exchange, Internships/Work Practices, Teaching Assistance in Education Units, Educational Practices, Research, Humanitarian Projects, Entrepreneurial Activities, Independent Studies/Projects, Village Building, Community Service Programme.
- (2) Learning activities outside the Study Program at non-university institutions as referred to in Article 12 section (2) letter d may be determined by the Ministry and/or the Rector.
- (3) The learning activities, as referred to in section (1), are carried out under the guidance of the lecturer.

Article 14

Learning experiences and/or achievements outside the curriculum of the study programme can be recognized as recognition of past learning, which is regulated in a separate Rector Regulation.

Part Five
Requirements for Learning Participants

Article 15

- (1) As referred to in Article 3 letter e, the requirements for learning participants are student criteria to participate in learning activities.
- (2) The requirements as referred to in paragraph (1) include:
 - a. Students from accredited universities.
 - b. Active students are registered in the Higher Education Database or *Pangkalan Data Pendidikan Tinggi* (PDDIKTI).
- (3) Students as learning participants are obliged to:
 - a. Planning with the Academic Advisor about the course/programme taken outside the study programme.
 - b. Register for programme activities outside the study programme.
 - c. Complete the requirements for activities outside the study programme, including participating in the selection, if any.
 - d. Participate in programme activities outside the study programme under the rector's regulations regarding existing academic guidelines.

Part Six
Learning Implementation Mechanism

Article 16

The mechanism for implementing learning outside the study programme as referred to in Article 3 letter f, is an integral part of the process of completing student studies.

Article 17

The mechanism for implementing learning outside the study programme for UNDIKSHA students is as follows.

- a. Students register or choose courses that can be taken outside the study programme through the academic information system.
- b. Students follow the administrative and academic selection process according to the purpose of studying outside the study programme.
- c. Students attend lectures outside the study programme until they are completed according to the

time set by the supervisor from UNDIKSHA and outside the study programme.

- d. The assessment is carried out by a supervisor from UNDIKSHA and a supervisor from outside the study programme (Industrial Supervisor/Lecturer from the Recipient College/Supervisor from the institution).
- e. Students get scores from learning outside the study programme.
- f. UNDIKSHA, through the academic information system or *Sistem Informasi Akademik* (SIAK), converts and recognizes the value and weight of credit hours contained in the Study Results Card or *Kartu Hasil Studi* (KHS).

Article 18

The mechanism for implementing learning outside the study programme for students outside UNDIKSHA is as follows.

- a. Students register or choose a course package through the academic information system (SIAK).
- b. Students follow the administrative and academic selection process according to the intended study programme at UNDIKSHA.
- c. Students attend lectures until they are finished according to the time set by a supervisor from the original university and a supervisor from UNDIKSHA.
- d. The assessment is carried out by a supervisor from UNDIKSHA and a supervisor from the original study programme.
- e. Students who meet the requirements get scores from learning at UNDIKSHA.
- f. UNDIKSHA, through the academic information system (SIAK) sends the scores obtained by students to the origin university.

Article 19

The study programme prepares a list of courses, lecturers, and learning facilities in the context of implementing learning programmes from outside the study programme and UNDIKSHA

Part Seven Partnership

Article 20

- (1) As referred to in Article 3 letter g, the partnership is a partnership between UNDIKSHA and universities,

- DUDI and/or other parties in the form of activities in the context of implementing the curriculum.
- (2) UNDIKSHA's partnership with universities and other institutions in implementing the curriculum is based on a Memorandum of Understanding, a Memorandum of Cooperation, and a Cooperation Agreement.
 - (3) The UNDIKSHA Cooperation Sector coordinates partnership activities.

CHAPTER III RELATED PARTIES

Article 21

- (1) Parties involved in implementing the Freedom to Learn-Independent Campus include Universities, Faculties, Study Programs, and Partners.
- (2) As referred to in paragraph (1), the related parties have responsibilities according to their respective duties.

Article 22

- (1) The University has the following duties:
 - a. Facilitate the right for students to take learning outside the study programme.
 - b. Develop academic policies/guidelines to facilitate learning activities outside the study programme.
 - c. Create cooperation documents MoU or *Surat Perintah Kerja* (SPK) or Work Order Letter with partners.
- (2) Faculties have the following duties:
 - a. Prepare facilitation of a list of faculty-level courses that students can take across study programmes.
 - b. Prepare cooperation documents (MoU/SPK) with relevant partners.
- (3) The Study Program has the following tasks:
 - a. Develop or adapt the curriculum to the implementation model of an Independent Campus or MBKM.
 - b. Facilitating students who will take cross-study learning in Higher Education.
 - c. Offers courses that can be taken by students outside the study programme and the University along with the requirements.
 - d. Carry out the equivalence of courses with learning activities outside the study programme and the university.

- e. If courses/credit hours have not been fulfilled from learning activities outside the study programme and the university, alternative online courses are prepared.
- (4) Partners have the following duties:
- a. Make cooperation documents (MoU/SPK) with universities/faculties/study programmes.
 - b. Carry out activities outside the study programme following the provisions in the cooperation document (MoU/SPK).

CHAPTER IV QUALITY ASSURANCE

Article 23

- (1) Quality Assurance is carried out to ensure that the implementation of the Freedom to Learn-Independent Campus runs according to the established rules.
- (2) As referred to in section (1), the implementation of quality assurance is carried out in an integrated manner with the quality assurance mechanism at UNDIKSHA by referring to the UNDIKSHA Internal Quality Assurance System.
- (3) Aspects of quality assurance in the implementation of the Freedom to Learn-Independent Campus include:
 - a. Quality of participants' competency
 - b. Quality of implementation.
 - c. The quality of the internal and external mentoring process.
 - d. Quality of facilities and markets for implementation.
 - e. Quality of report and results presentation.
 - f. Quality of assessment.
- (4) To ensure the quality of the Freedom to Learn-Independent Campus implementation, monitoring and evaluation are carried out.
- (5) As referred to in section 4, monitoring and evaluation are carried out at the preparation, implementation, and assessment stages.
- (6) A survey was conducted to participants to reveal the experiences and assessments of students on the quality of the Freedom to Learn Programme that they had been undergoing for one semester outside the study programme.

CHAPTER V TRANSITIONAL TERMS

Article 24

With the enactment of this Rector's Regulation, the Rector's Decree regarding Guidelines for Implementing the 2019 UNDIKSHA Curriculum is declared to remain valid.

CHAPTER VI CLOSING

Article 25

This Rector's Regulation comes into force on the date of stipulation.

Enact in Singaraja
on May 20, 2020

RECTOR OF UNIVERSITAS PENDIDIKAN GANESHA



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