

## LECTURER'S WORKLOAD (BKD)

Lecturer's Workload (BKD) is the description of the Semester Credit Unit (SKS) workload of the lecturer in conducting *Tri Dharma* of Higher Education. Lecturer's workload is arranged every semester. In the first semester lecturers made lecturer's work plan (RKD) in one semester and lecturers' work report (LKD) that is arranged at the end of semester. The BKD consists of main components which are education and teaching, research and community service as well as supporting elements of the *tri dharma* of higher education. The lecturer's workload is reported periodically to comprehend the description of real performance in conducting the Tri Dharma in the count of credits for the last one semester that has been undertaken, in which, the limit of the credit range is at least equivalent to 12 (twelve) credits and a maximum of 16 (sixteen) credits in each semester in accordance with the academic qualification. The number of credits reported is the maximum value whereas the final value is determined by the assessor. The process of reporting BKD in Undiksha have been done via online to every certified lecturer as an educator by accessing the page <http://sister.undiksha.ac.id/auth/login> using each lecturers' own account to input their workload. The BKD is also used as the basis of payment of lecturer certification allowances for lecturers who already have an educator certificate. The certification allowances are fulfilled when the lecturer is able to fulfill the workload from the range of 12 credits up to 16. This is according to the Government Regulation of the Republic of Indonesia Number 37 of 2009 concerning Lecturers.

## LEGAL BASIS

1. Law of the Republic of Indonesia Number 20 of 2003 concerning the National Education System;
2. Law of the Republic of Indonesia Number 14 of 2005 concerning Teachers and Lecturers;
3. Law of the Republic of Indonesia Number 12 of 2012 concerning Higher Education;
4. Government Regulation of the Republic of Indonesia Number 37 of 2009 concerning Lecturers;
5. Government Regulation of the Republic of Indonesia of the Republic of Indonesia Number 32 of 2013 concerning National Education Standards;
6. Regulation of the Minister for Empowerment of State Apparatus and Bureaucratic Reform of the Republic of Indonesia Number 17 of 2013 concerning Lecturer's Functional Positions and Credit Scores;
7. Regulation of the minister of cultural education no. 92 of 2014 concerning Technical Guidelines for the Implementation of Credit Scores for Lecturer Functional Positions
8. Regulation of the Minister of Higher Education Technology Research No. 44 of 2015 concerning National Higher Education Standards;
9. Regulation of the Minister of Higher Education Technology Research No. 2 of 2016 concerning Amendments to the Regulation of the Minister of Research, Technology and Higher Education No. 26 of 2015 concerning Registration of Educators in Higher Education
10. Regulation of the Minister of Higher Education Technology Research No. 100 of 2016 concerning the Establishment, Amendment, Dissolution of PTN, and the Establishment, Amendment, Revocation of PTS Permits.
11. Regulation of the Minister of Higher Education Technology Research No. 20 of 2017 concerning Lecturer Professional Allowances and Professor Honorary Allowances;
12. Regulation of the Minister of Higher Education Technology Research Number 51 of 2017 concerning Educator Certification for Lecturers.

## **REQUIREMENTS OF PROFESSIONAL BENEFITS**

1. Have an Educator Certificate issued by the Ministry;
2. Carry out the *Tri Dharma* of Higher Education with a workload of at least 12 (twelve) credits and a maximum of 16 (sixteen) credits in each semester with the provisions:
3. the workload of education and research is at least commensurate with the 9 (nine) credits carried out at the university concerned; and
4. The workload of community service can be carried out through community service activities organized by the university concerned or through other institutions.
5. Not bound as permanent staff in other institutions outside the university where the person concerned is on duty;
6. Have a National Lecturer Identification Number;
7. Maximum age of 70 (seventy) years for Professors and 65 (sixty-five) years for Associate Professor, Lecturers, and Expert Assistants.

## **Special Obligations of Associate Professor and Professors (Regulation of the Minister of Higher Education Technology Research Number 20 of 2017)**

### **Associate Professor**

1. Publish at least three (3) scientific papers published in accredited national journals; or at least one (1) scientific work published in an international journal, a patent, or a monumental artwork/monumental design, within a period of three (3) years.

### **Professor**

1. Published at least 3 (three) scientific papers published in international journals; or at least 1 (one) scientific work published in a reputable international journal, a patent, or a monumental artwork/monumental design, within a period of three years.